The Denver Area Council (DAC) shooting range Standard Operating Procedures (SOP) are available on this website.

DACSS

Standard Operating Procedure

SOP - Introduction

SOP - Current Version

SOP - Recent Changes

SOP - Range Credential Test

Any NRA Range Safety Officers supervising range operations within the Denver Area Council must have current knowledge of BSA shooting sports material, the DAC SOP, and have in their possession a current DAC Range Credential, Driver License, and NRA RSO certification card. Shooting sports instructors are encouraged to review and update their knowledge of these procedures as well.

To obtain a DAC Range Credential for the first time, an NRA-trained RSO needs to take the DAC Shooting Sports SOP class in-person, which is designed to cover the following BSA shooting sports topics;

- 1. Guide to Safe Scouting
- 2. BSA Shooting Sports Manual
- 3. Archery
- 4. Rifle
- 5. Shotgun
- 6. Merit Badge Booklets
- 7. DAC SOP:
 - a) How to manage the range process of DAC
 - b) Supervising shooting activities per BSA/DAC policy
 - c) The use of DAC equipment and ranges so they are ready for the next user

Once you have completed the SOP class, you can proceed forward to obtain a DAC Range Credential;

- You must first have an account on the DAC Shooting Sports website.
- The date of your SOP class must have been entered in the website by one of your SOP instructors.
 - 1. Login to http://www.dacshootingsports.org
 - 2. Navigate to DACSS >> Standard Operating Procedure >> SOP Range Credential Test
 - 3. Answer the 50 questions with 90% or better correct answers.
 - 4. A final page will appear telling you that you PASS or FAIL.
 - 5. If you PASS, you will see the button providing the ability to print your Range Credential

If you ever want to check your Range Credential status, click the MyAccount button on the main page, you will see your *SOP Class Date* and *Range Credential Expiration Date* inside a red box. The actual date displayed for the SOP Class Date is unimportant, as it is a one-time requirement and does not expire.

At the bottom of the red box, the software will provide appropriate options (Print or Retake Test) or notifications (Take SOP Class) depending on your status.

The test and credentials are at <u>no cost</u>. If you use the DAC ranges, simply print a copy of the range credential for the camp ranger.

As long as your Range Credential is not expired, you can always come back and re-print it.